

Some people think that the best jobs should be reserved for those with seniority; others think older workers should not have priority to allow more opportunities for younger staff.

Discuss both views and give your opinion on how you think the situation will develop in the future?

Introduction – introduce both views and make a general comment about your own opinion based on your personal knowledge and experience.

iPass tip – you don't have to justify your opinion in the introduction; you will do that with the reasons and examples you provide in the main paragraphs.

Para 1a – explain why the best jobs should be given to older staff (if that's your view)

- more experienced / greater wisdom / better judgment
- more loyal / more reliable / more knowledgeable

Para 1b – focus on benefits of giving best jobs to younger staff (if that's your view)

- more recent qualifications / more up-to-date knowledge
- more energy / enthusiasm / desire / motivation / ambition
- more willing to work longer hours / fewer commitments outside work
- more innovative / creative / fresh ideas

Para 2a – focus on negative aspects of reserving best jobs for junior staff

- might not be committed / may seek promotion elsewhere

Para 2b - focus on negative aspects of reserving best jobs for senior staff

- tired / inflexible / resistant to change / unmotivated / bored

iPass tip – to present a balanced essay, it's a good idea to include at least one positive point of the view you disagree or one negative point of the view you agree with to show that you have considered both sides of the argument.

Conclusion – confirm your position by summing up your main argument and also make a comment about how you think the situation will develop: will unemployment figures decrease / will more people retire early?

